

Commerce & Trade Action Team
Meeting Notes
April 30, 2004

Attendance John Stoker, Susan Gorski, Tonia Ritter, Tim Hoeffner, Phil Kazmierski, Joe Pacella, Bob Chaprnka, Kris Wisniewski, John Taylor, and Tom Frazier

Meeting Overview
(25 words or less) John Stoker opened the meeting with a discussion of attendance and the discussion held at the April 16th meeting to find a new meeting facility that would be somewhere in the middle for all participants. A review of the previous meeting minutes took place with no changes. Team members received the latest draft of the Actions and Tasks updates. Discussion followed. There was a thorough review and continued discussion of the action items and tasks associated with the respective issues.

Meeting Notes

1. Team members decided that the Brighton TSC would be a good meeting place for all future meetings.
2. Review of all Issues and tasks took place. A consensus was reached that the next version of the Actions and Tasks document would be the Preliminary Final Draft. First review of Issue 3 was completed.
3. Kris Wisniewski, MDOT Policy Division, provided information on the Ontario-Michigan Border Working Group.

Action Items

1. John Stoker to present information of Teams accomplishments and inquire about the implementation of tasks identified at the May 12th Moderators meeting.
2. Tim Hoeffner will provide edits to Susan Gorski for Issue 3.
3. Kris Wisniewski will provide information on the Ontario-Michigan Border Working Group.
4. Susan Gorski will update Actions and Task document and distribute.

Proposed Agenda Topics For Next Meeting

1. Continue discussion of each task identified for each action item.
2. Draft agenda for the next meeting.
3. Establish dates and locations for future meetings.

Next Meeting Dates

1. Friday, May 14, 2004, 9:00-12:00, Brighton TSC
2. Friday, June 11, 2004, 9:00-12:00, Brighton TSC